



नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिंहदरबार, काठमाडौं

(जनशक्ति योजना तथा विकास शाखा)

फोन { ४२००५०५
४२००२९९
४२००३०६
फ्याक्स नं.: ४२००३२२

मिति: २०८०/०६/३०

पत्र संख्या:- ०१०१८९

चलानी नं.:- २४५

विषय:- वैदेशिक अध्ययन/तालिम छात्रवृत्तिमा मनोनयन गर्ने सम्बन्धमा ।

श्री सबै निकाय ।

तपसिल अनुसारको अध्ययन/तालिम कार्यक्रममा निजामती सेवा ऐन, २०४९ (संशोधन सहित) को दफा ४०ख को उपदफा (३) बमोजिम गठित समितिको मिति २०८०/०६/३० मा बसेको ३७६ औं बैठकबाट तपसिल बमोजिमको निर्णय भएको हुँदा उक्त कार्यक्रममा उपयुक्त कर्मचारी मनोनयन गरी मनोनित कर्मचारीको नाम, सम्पर्क नं. र ईमेल ठेगाना आवश्यक कार्यार्थको लागि क्र.म संख्या १ देखि ५ को हकमा परराष्ट्र मन्त्रालयको उत्तर पूर्व एशिया महाशाखा र email: nea@mofa.gov.np साथै, क्र.म संख्या ६ को हकमा अर्थ मन्त्रालयको अन्तराष्ट्रिय आर्थिक सहायता समन्वय महाशाखामा यथाशिघ्र पठाउनुहुन तथा मनोनयन गरिएको कर्मचारीको संकेत नं. समेत उल्लेख गरी सोको जानकारी यस मन्त्रालयमा समेत अनिवार्य रूपमा उपलब्ध गराउने व्यवस्था हुन आवश्यक कार्यार्थ पठाईएको व्यहोरा निर्णयानुसार अनुरोध छ ।

छात्रवृत्ति मनोनयनमा सम्बन्धित सेवा, समूह र श्रेणी भित्रका समावेशी महिला, आदिवासी/जनजाति, मधेसी, दलित, अपाङ्ग, पिछडिएको क्षेत्र तथा हालसम्म अवसर नपाएका र दुर्गममा सबैभन्दा बढी समय काम गरेका आधारमा कर्मचारीहरूलाई समेत प्राथमिकता दिई मनोनयन गर्नुहुन अनुरोध छ ।

तपसिल:

क्र. सं.	अध्ययन/तालिम / अध्ययन भ्रमणको विषय	सिट संख्या	कार्यक्रमको अवधि/फाराम बुझाउने अन्तिम मिति	कार्यक्रम हुने देश / संस्था	आवश्यक योग्यता वा अन्य प्रासंगिक विषय	छात्रवृत्ति वितरण गर्न प्रस्तावित निकाय र निर्णयको व्यहोरा
1.	“ Legal and Judicial Resources Development (JFY 2024)” Master’s Degree	2(1 Main and 1 Alternative)	02 years from August-October 2024 / November 01, 2023	Japan/JICA	<ul style="list-style-type: none">• Current Duties and Expectation: Applicants who are in charge of or have experience in work related to laws or judiciary in various sectors, with the potential to lead legal and judicial reforms, as well as to contribute to the development of legal sector in the future.• Applicants who have more than 2 years’ experience in the above mentioned field.• All applicants must have sufficient knowledge in the fields of the research (competition law or law in general)• Less than forty (40) years old in principle.• Must have a bachelor’s degree or equivalent.• Must have TOEFL IBT: 80, IELTS:6.0• Must have good health.	सबै निकायलाई खुला गर्ने ।
	“ Agriculture Studies Networks for Food Security (Agri-Net)”	2(1 Main and 1 Alternative)	02 years from September 2024 to September 2026	Japan/JICA	<ul style="list-style-type: none">• Current Duties: young or mid-career government officials, prospective academics, or personnel from private institutions who are expected to contribute policy formulation or its	सबै निकायलाई खुला गर्ने ।

Signature



नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिंहदरबार, काठमाडौं

(जनशक्ति योजना तथा विकास शाखा)

फोन { ४२००५०५
४२००२९९
४२००३०६
फ्याक्स नं.: ४२००३२२

पत्र संख्या:- ००१८९/२४५

पत्र संख्या:-	चलानी नं.:-	पद	तारीख	संस्था	योग्यता	टिप्पणी
	Master's Degree		October 30, 2023	सिंहदरबार, काठमाडौं	implementation for tackling sustainable developmental issues in respective fields. <ul style="list-style-type: none">Working experience should be more than five years in total.35 years of age or under for Master's degree.Should hold a bachelor's degree or master's degreeAdequate English skill both in written and oral communication and should have TOEFL iBT: 90, IELTS 6.5 CEFR B2Good health.	
3.	"Agriculture Studies Networks for Food Security (Agri-Net)" Doctoral's Degree	2(1 Main and 1 Alternative)	03 years from September 2024 to September 2027 October 30, 2023	Japan/JICA	<ul style="list-style-type: none">Current Duties: young or mid-career government officials, prospective academics, or personnel from private institutions who are expected to contribute policy formulation or its implementation for tackling sustainable developmental issues in respective fields.Working experience should be more than five years in total.40 years of age or under for Doctoral degree.Should hold r master's degreeAdequate English skill both in written and oral communication and should have TOEFL iBT: 90, IELTS 6.5 CEFR B2Good health.	सबै निकायलाई खुला गर्ने ।
4.	"Masters of Science (MS) Program in Medical Science	2(Two)	September 2024 to October 2026 (2 Years) October 27, 2023	Japan/JICA "Universal Health Coverage (UHC) Program Juntendo University Enrollment October 2024	<ul style="list-style-type: none">Should be young or middle-career government officials, prospective academics, or personnel from private institutions who are expected to contribute policy formulation or its implementation for tackling sustainable developmental issues in respective fields.Age: forty years of age or under in principle (As of October 1st, 2024), However under certain circumstances deemed to be considered, applicants over the age of 40 may be accepted.Person must meet one of the following language requirements and can submit the corresponding	सबै निकायलाई खुला गर्ने ।

Signature



नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिंहदरबार, काठमाडौं

(जनशक्ति योजना तथा विकास शाखा)

फोन { ४२००५०५
४२००२९९
४२००३०६

फ्याक्स नं.: ४२००३२२

पत्र संख्या:- ०००११

चलानी नं.:- २४५

पत्र संख्या:- ०००११		चलानी नं.:- २४५		नेपाल सरकार सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय सिंहदरबार, काठमाडौं (जनशक्ति योजना तथा विकास शाखा)		फोन { ४२००५०५ ४२००२९९ ४२००३०६ फ्याक्स नं.: ४२००३२२	
						Test certificates (in principle, such certificates must be dated on or after August 1, 2018)	
						TOEFL iBT: 60 or above, IELTS 5.5 or above TOEIC 600 or above	
						• For Further details: https://en.juntendo.ac.jp/research/researcher-profiles/	
5.	"PhD program in Medicine	2(Two)	September 2024 to October 2028 (4 Years) / October 27, 2023	Japan/JICA "Universal Health Coverage (UHC) Program Juntendo University Enrollment October 2024)		<ul style="list-style-type: none">Graduated from department of medicine of a faculty of medicine or from a faculty of dentistry at a university in Japan or completed a 6 year curriculum in study of pharmacology or veterinary science at a university of japan or completed 18 years of formal education outside of japanPerson must meet one of the following language requirements and can submit the corresponding test certificates (in principle, such certificates must be dated on or after August 1, 2018) TOEFL iBT: 76 or above, IELTS 6.0 or above TOEIC 700 or above	सबै निकायलाई खुला गर्ने ।
						• For Further details: https://en.juntendo.ac.jp/research/researcher-profiles/	
6.	"MA in Policy Economics"	Not stated	August 2024 through June 2025 / December 1, 2023	USA/Center for Development Economics, Williams College		<ul style="list-style-type: none">A bachelor's degree demonstrating strong academic performance with economic as the major or minor field of study.Several years of experience working on economic development issues in the public sector.An effective command of spoken and written English. TOEFL scores of most admitted candidates are above 600 PBT/100 iBT, with a minimum required score of 80 iBT (TOEFL), 6.5 (IELTS), or 105 (DuoLingo)Evidence of very strong computer and quantitative skills, GRE quantitative scores of admitted candidates are usually above 155	सबै निकायलाई खुला गर्ने ।

(Signature)



नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

सिंहदरबार, काठमाडौं

फोन { ४२००५०५
४२००२९९
४२००३०६
फ्याक्स नं.: ४२००३२२

(जनशक्ति योजना तथा विकास शाखा)

पत्र संख्या:- ००७/११

चलानी नं.: - २४५

--	--	--	--	--	--



(new scoring system) or 700 (old scoring system)
Evidence of the ability, maturity, and motivation to make a lasting contribution in one's county

नोट: परराष्ट्र मन्त्रालयको र अर्थ मन्त्रालयको विभिन्न मितिका पत्रसाथ प्राप्त कागजात यसै साथ संलग्न गरिएको छ ।

बोधार्थ:

श्री सूचना तथा प्रविधि शाखा, सं.मा.त.सा.प्र.म.: वेबसाइटमा अपलोड गरिदिनुहुन ।

.....
(प्रियंका ओझा)
शाखा अधिकृत

पु-सु अ-सि-वि-मि

६९०

६/१९



नेपाल सरकार

परराष्ट्र मन्त्रालय

काठमाडौं, नेपाल

(उत्तर पूर्व एसिया महाशाखा)

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

वर्ता नं.: १३६२

वर्ता मिति: ६/१९

प.सं.उपूए/JPN-06/२०८०/८१

च.नं. ३७८



मिति: २०८०/०६/१८

०५ अक्टोबर २०२३

श्री सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय,
सिंहदरवार।

विषय: मनोनयन सम्बन्धमा ।

Handwritten signature and date: 5/19

उपर्युक्त सम्बन्धमा जापानमा आयोजना हुने देहायको तालिम कार्यक्रमका लागि निर्धारित मापदण्ड बमोजिम जम्मा दुई जना उम्मेदवारहरू (१ जना मुख्य उम्मेदवार र १ जना वैकल्पिक उम्मेदवार) को मनोनयन गर्न अनुरोध गर्दै Japan International Cooperation Agency (JICA) ले प्रेषित गरेको JICA (NP) २३-५१७, मिति: ०४ अक्टोबर २०२३ को पत्र तथा सम्बद्ध कागजातहरू तहाँको जानकारी एवं आवश्यक कार्यार्थ यसैसाथ संलग्न गरी पठाइएको ब्यहोरा निर्देशानुसार अनुरोध छ ।

सि.नं.	तालिमको नाम	अवधि	कैफियत
१.	"JICA Long-term Course on: Legal and Judicial Resources Development (JFY 2024)"	02 Years from August - October 2024	मिति 01 November 2023 सम्ममा आवेदन फाराम साथ अन्य कागजातहरू पठाईसक्नु पर्ने । मनोनयनको जानकारी यस महाशाखाको इमेल: nea@mofa.gov.np मा पठाउनुहुन ।

Sujan
(सुजन लामिछाने)
शाखा अधिकृत

फोन नं. ०१४२००९८२, ०१४२००९८३, ०१४२००९८४, ०१४२००९८५ Ext: २८८ फ्याक्स नं. ०१४२००६९

वेबसाइट: mofa.gov.np, इमेल: nea@mofa.gov.np



JICA Nepal Office
National Life Insurance Building
Lazimpat, Kathmandu, Nepal
Tel: 4525636, 4525637, 4525638
Fax: 4525658
Email: np_oso_rep@jica.go.jp
Url: www.jica.go.jp/nepal/english

Mr. Amrit Bahadur RAI
Joint Secretary
North East Asia Division (NEAD)
Ministry of Foreign Affairs
Government of Nepal
Singhdurbar, Kathmandu

Date: October / 04 / 2023
Ref No.: JICA (NP) 23- 517

Re: **Nomination for Long-term Course on “Legal and Judicial Resources Development (JFY 2024)”**

Dear Mr. RAI,

We have the honor to bring this note to your kind information that Japan International Cooperation Agency (JICA) Nepal Office is offering **Master’s Degree Program in the field of Legal and Judicial Human Resources Development** for the JFY 2024 in collaboration with the universities in Japan. This course aims to enhance the capacity for improving legal and judicial systems through master’s course in Japanese universities, in close collaboration with Japan’s technical cooperation for **Civil Code**.

Duration of Course: 02 years from August – October 2024

In this respect, we take further honor to request you to ascertain whether the government of Nepal would nominate two (02) suitable candidates (1 main and 1 alternative) from Supreme Court or Office of the Attorney General for the said course preferably with research on Civil Code in accordance with the criteria stipulated in General Information (GI) attached herewith. Further, the additional information related to the course, allowance and expenses to be provided to the participants during the course has been furnished in the same GI attached.

Please note that the team of university Professors and JICA training center in Japan would do the final selection. Any of the candidates may be selected based on the requirement of the course. **JICA promotes gender equality in capacity development initiative and women candidates are encouraged for this program as well.** So, please ensure that the nomination is done accordance with the above mentioned criteria strictly.

We would highly appreciate, if you could kindly forward us one (1) copy of application form duly filled by the nominees not later than **November 01, 2023**.

Sincerely yours,


IIZUKA Kenichiro
Senior Representative
JICA Nepal Office



CC:

Mr. Shreekrishna NEPAL, Joint Secretary, IECCD, Ministry of Finance
Mr. Narayan Prasad ARYAL, Joint Secretary, Administrative Reform & HR Planning Division, MoFAGA
Dr. Kiran RUPAKHETEE, Joint Secretary, Social Development Division, Education & HR Section, NPC



JICA Knowledge Co-Creation Program for Long-Term Participants (JICA Development Studies Program)

GENERAL INFORMATION ON

**Legal and Judicial Human Resources Development
(JFY2024-2026)
JFY2024**

長期研修「法・司法分野の中核人材(2024～2026年度)」

JFY 2024

Note: The implementation of this program will be officially decided upon official report of its adoption by the Government of Japan.

This information pertains to one of the Japan International Cooperation Agency (JICA)'s Knowledge Co-Creation Program (Long-Term). This handout gives information on the overview of the program.

This program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both governments.

The objective of the Knowledge Co-Creation Program (Long-Term) is to offer opportunities to people from developing countries to study at higher educational institutions in Japan and to help them build networks. This is intended to assist in the human resource development plans of the governments of developing countries and Japan, and eventually to expand and strengthen bilateral ties between the developing countries and Japan.

Each country may have its own schedule and/or qualifications for the program.

With regard to the additional information, please contact JICA overseas office in your country.

0. Background

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, "In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together." JICA believes that this 'Knowledge Co-Creation Program' will serve as a foundation of mutual learning process.

JICA Development Studies Program (JICA-DSP)

JICA-DSP is being carried out by JICA as part of official development assistance (ODA) by the government of Japan. JICA-DSP is offered for international scholars accepted as the participants of JICA's Human Resource Development Project who are enrolled in a degree program at a Japanese university.

<https://www.jica.go.jp/dsp-chair/english/dsp/overview/index.html>

I. Overview

The proper functioning of legal and judicial systems is the foundation for a society where people can live with ease of mind.

At the same time, it is one of the core elements of nation-building as well as economic development.

For autonomous and sustainable development of legal and judicial sector, it is crucial to have core human resources who understand laws well and are able to enforce them based on a proper legal mind.

JICA has been cooperating legal and judicial human resources. Considering the growing needs for development of such human resources, JICA is now accelerating its activities in this area through collaboration with Japanese universities, aiming to help developing countries retain more trained human resources in their countries.

II. Objectives

1. Overall Goal

To help improve the legal and judicial systems, which leads to the socio-economic development and the respect for human rights.

2. Program Purpose

To enhance the capacity for improving legal and judicial systems through master's course in Japanese universities, in close collaboration with Japan's technical cooperation project for legal and judicial development.

3. Outputs

- 1) To acquire the capacity to conduct comparative study of laws including Japanese laws.
- 2) To acquire the capacity to propose and apply the result of comparative studies to the legal and judicial system of respective countries.
- 3) To complete all the requirements to obtain the set degree within the given period of time.

III. Program Outline

The program for JFY 2024 consists of the acceptance of government officials in the legal and judicial sectors. .

The participants are expected to meet all the requirements to obtain a master's degree within the given period of time. After the completion of the program, the participants are expected to contribute to the achievement of the overall goals and impacts of JICA's technical cooperation projects in the target country by continuously participating in the activities of JICA's technical cooperation projects as members of counterparts or the project staffs. In the long-term, this program aims to develop human resources who will become a part of the leadership of the target country to lead the legal and judicial reforms and will contribute to the development of the legal education in the future.

An applicant who is chosen as a candidate as result of the selection at JICA (see **IX 2**) may select a university, to which he/she wishes to apply, from the universities listed in the **Annex 1**.

To be selected as a participant of this program, the candidate must be accepted by the Japanese university to which he/she applies.

During the master's course in the university, the Participant is expected to regularly report the progress of his/her study to JICA.

IV. Duration

Approximately two (2) years

*Maximum two and a half years if the candidates are admitted to the universities initially as research students (whose term may last up to six months) and later as regular students (whose term may last up to two years).

In case the candidates are admitted as research students, they are requested to pass an entrance examination to become regular students during their term as research students in accordance with the regulations of the universities. If they fail the examination, the program will be terminated and the students must immediately return to their home countries.

V. Number of participants

Country	Number of participants	Note
Bangladesh	1	
Brazil	1	
Cambodia	1	from the Ministry of Justice (MOJ) to be recommended by MOJ.
Indonesia	1	
Mongolia	2	
Nepal	1	
Sri Lanka	1	
Timor-Leste	1	
Uzbekistan	1	
Vietnam	1	from the Ministry of Justice (MOJ), Vietnam Communist Party's Central Internal Affairs Committee (CIAC), the Office of the Government (OOG), Supreme People's Court (SPC) or Supreme People's Procuracy (SPP) to be recommended by respective organization.

VI. Language to be used in this Program

English

VII. Eligibility

Applicants must satisfy the following requirements:

(1) Essential Qualification

1. Current Duties and Expectation:

Applicants who are in charge of or have experience in works related to laws or judiciary in various sectors, with the potential to lead legal and judicial reforms, as well as to contribute to the development of legal sector in the future.

2. Experience in the relevant field (including project participation):

Applicants who have more than 2 years' experience in the above-mentioned field. (As of April 1st 2024)

3. Knowledge in the fields of the research:

All applicants must have sufficient knowledge in the fields of the research. (Competition Law or law in general).

4. Nationality:

Citizens of applicable countries (Countries which listed in "V. Number of participants")

5. Age:

Less than forty (40) years old in principle (As of April 1st 2024)

6. Educational Background:

All applicants must have a bachelor's degree or equivalent.

7. Language:

TOEFL IBT: 80

IELTS: 6.0

This program may include active participation in discussions and the submission of academic paper, which requires high competence of English ability. Please attach an official certificate for English ability such as TOEFL, IELTS, etc., if possible. Applicants who do not possess the abovementioned scores may also apply to the program.

Note: Several universities require candidates to submit English proficiency scores or to show the level of English proficiency by other means. Please check language requirements of each university in **ANNEX1**.

8. Health:

All applicants must be in good health, both physically and mentally, to participate in the program in Japan.

9. Others:

All applicants must not receive another scholarship during the program.

(2) Recommended Qualifications

1. Gender Consideration:

JICA is promoting gender equality. Women are encouraged to apply for the program as there have been more men than women among candidates in the past.

Note: The selection process will not be affected by applicants' gender.

2. Career after the Participation to the Program:

Applicants who are expected to work in the same organizations for more than 3 years.

VIII. Admissions

The candidate must be accepted by a university through its regular application procedure including examinations in order to become a participant of the program.

IX. Application Guidelines

1. Required Documents for Application

(1) **Application Form:** The Application Form is available at the JICA each overseas office.

(2) **Photocopy of passport:** to be submitted with the application form, if you already possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain your passport.

*Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expire date.

(3) **Nominee's English Score Sheet:** to be submitted with the application form, if you have any official documentation of English ability. (e.g., TOEFL, IELTS)

- (4) **Official academic transcripts or certified copy of the original transcripts issued by the universities:** to be submitted with the application form.
- (5) **Health certificate (To be submitted later):** If candidates pass the university examination, health certificates with JICA format will be required. Without the certificates, admission might be rejected.
- (6) **Field of Study and Research Plan:** to be submitted with the Application Form. Please fill in the attached form to describe your field of study and research plan (**ANNEX 2**).

2. Procedures for Application and Selection :

(1) **Submission of the Application Documents to JICA:** Closing date for applications: **November.8th, 2023** –

(2) **Selection at JICA:**

After receiving the documents for each applicant through proper channels from the government, JICA will select from the proposed applicants candidates eligible for application to a university. Selection will be made by JICA. Qualifications of applicants who belong to the military or other military-related organizations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner.

(3) **Pre-matching:**

Before submitting the application documents to a university, the candidate must conduct pre-matching with one or several universities listed in **Annex I**. (The details on this procedure will be provided later to the candidate.)

(4) **Admission by a university:**

After the pre-matching procedure, the candidate is expected to submit necessary application documents to one of the universities with which the pre-matching result was successful. Please kindly note that JICA cannot guarantee the acceptance by the university and the university might reject

the candidate. The candidates must follow the universities' official application procedures after which the final decision on each application is made by the universities.

(5) Notice of Acceptance

After confirming admission by the university, the notice of acceptance will be issued.

X. Schedule

Date	Process
By November 8 th 2023	Nomination of the proposed applicants in respective organizations
	Selection of the proposed applicants by responsible organization in each country
By the end of December, 2023	"Application Documents" must be submitted to JICA office
	Selection by JICA
By the end of January, 2024	Notification of the result of selection through JICA office
	Pre-matching with universities
February-July (approximately), 2024(*)	Preparation for application to universities by the candidate
	University's application procedure
After the application procedure by the university	Preparation for application documents to submit to universities by the candidates
August – October 2024	Orientation by JICA
	Arrival in Japan
	Beginning of Term

*Schedule for the application and examination depends on each university (see ANNEX1).

XI. Expenses To Be Borne By JICA

Under the JICA Long-term Trainee Allowance standards, JICA will cover expenses and allowance to participants accepted for the program. See the table below for further details. Note that most of the payments (e.g. for tuition, research support expenses, school support expenses) will not be paid to the training participants themselves, but directly to the university or other relevant institutions.

Expense category	Payment amount	Payment frequency
Tuition (official examination fees, entrance fees, course fees)	Actual costs	According to the request from universities
Living Allowance	JPY 117,000–148,000 per month*	Every month via university
Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance**	JPY103,750~106,000	Once (upon arrival in Japan)
Moving Allowance***	Up to JPY164,000-224,000	Once (during the training period)
Research Support Expenses****	Actual costs(Up to JPY360,000 per year)	
Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are NOT included).	In accordance with the provisions of the medical insurance	

*Varies according to living area in Japan, type of accommodation, etc.

**once, after opening bank account in Japan. As it takes several weeks to have the bank account opened, it strongly recommended to bring cash for your expenses during the period.

***Depending on the accommodation facility. Consultation with your university is required.

****Research Support Expenses are allowed to be provided via your university and be disbursed with the consultation and approval of your supervisor.

XII. Expenses Not To Be Borne By

JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses:

1. Passport fees (for re-issuance and extensions, etc.)
2. Visa fees of a transit country and transportation expenses to obtain Visa
3. Transportation expenses to obtain Japanese Visa
4. Domestic travel expenses at the applicant's home country
5. Departure tax
6. Airport tax/airport facility charges outside of Japan, including third countries
7. Customs duty
8. Excess baggage charges
9. Compensation for lost and/or damaged baggage
10. "No show charge" to the transit airport hotel (non-refundable)
11. Lost - ticket fee
12. Accommodation fee for day-use hotel in return flight
13. Transportation expenses other than official programs
14. Telephone bill or mini-bar tab at accommodation
15. Medical costs related to pre-existing illness, pregnancy, or dental treatment
16. Medical cost related to the same illness over 180 days
17. National Health Insurance fee

Note: If participant / accepted applicant does not follow the regulation of JICA, the participant may have to bear such other costs of necessary expenses.

XIII. Conditions for Participation

The accepted applicants/participants of KCCP are required

1. to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
2. not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
3. not to change course subjects or extend the course period,
4. to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
5. to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination,
6. to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
7. to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so.
8. to observe the rules and regulations of the program implementing partners to provide the program or establishments, ("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
9. not to engage in political activities, or any form of employment for profit,
10. to discontinue the program, should the participant violate Japanese laws or JICA's regulations, or commit illegal or immoral conduct, or become critically ill or seriously injured and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "11. Expenses To be borne by JICA,"
11. to return the total amount or a part of the expenditure for KCCP

- depending on the severity of such violation, should the participants violate the laws and ordinances,
12. not to drive a car or motorbike, regardless of an international driving license possessed,
 13. to observe the rules and regulations at the place of the participants' accommodation,
 14. to refund allowances or other benefits paid by JICA in the case of a change in schedule,
 15. to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
 16. to submit a Health Certificate in JICA format at the participant's expense. The certificate must be the results of health check-up taken after the participant receive an acceptance notice from JICA),
 17. to accept to submit a second Health Certificate in JICA format if the participant will not be able to arrive within 6 months from the date of his/her first medical examination. The cost of the Health Certificate will be borne by the participant.
 18. to be in good health to participate in the program. In order to reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest when consulting the doctor for your Health Certificate,
 19. not to be receiving nor plan to receive another scholarship during the program,
 20. to understand not to make other applications for different JICA training courses at the same time, and
 21. to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle.
 22. to accept to take tuberculosis related inspections organized by JICA after arriving in Japan and to submit the results to JICA and university.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office.

७-११ अं २०-११३

४५९
६१९९



नेपाल सरकार

परराष्ट्र मन्त्रालय

काठमाडौं, नेपाल

(उत्तर पूर्व एसिया महाशाखा)

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

दर्ता नं.: १३६३

दर्ता मिति: ६/१९८

प.सं.उपूए/JPN-06/२०८०/८१

च.नं. ३७६

श्री सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय,
सिंहदरबार।



मिति: २०८०/०६/१७

०४ अक्टोबर २०२३

विषय: मनोनयन सम्बन्धमा ।

(Handwritten signature and date)
३/१९

उपर्युक्त सम्बन्धमा जापानमा आयोजना हुने देहायको Master's Degree र Doctor Degree कार्यक्रमका लागि निर्धारित मापदण्ड बमोजिम जम्मा चार जना उम्मेदवारहरू (Master's Degree मा १ जना मुख्य उम्मेदवार र १ जना वैकल्पिक उम्मेदवार तथा Doctor Degree मा १ जना मुख्य उम्मेदवार र १ जना वैकल्पिक उम्मेदवार) को मनोनयन गर्न अनुरोध गर्दै Japan International Cooperation Agency (JICA) ले प्रेषित गरेको JICA (NP) २३-५१८, मिति: ०४ सेप्टेम्बर २०२३ को पत्र तथा सम्बद्ध कागजातहरू तहाँको जानकारी एवं आवश्यक कार्यार्थ यसैसाथ संलग्न गरी प्रेषित गरिएको ब्यहोरा निर्देशानुसार अनुरोध छ ।

सि.नं.	तालिमको नाम	अवधि	कैफियत
१.	"JICA Long-term Course on: Agriculture Studies Networks for Food Security (Agri-Net) (JFY 2024)"	From September 2024 to September 2026 for Master's Degree (2 Years)	मिति 30 October 2023 सम्ममा आवेदन फाराम साथ अन्य कागजातहरू पठाईसक्नु पर्ने ।
		From September 2024 to October 2027 for Doctor Degree (3 Years)	मनोनयनको जानकारी यस महाशाखाको इमेल: nea@mofa.gov.np मा पठाउनुहुन ।

(Handwritten signature)
2020/06/19/16
(सुजन लामिछाने)
शाखा अधिकृत

फोन नं. ०१४२००१८२, ०१४२००१८३, ०१४२००१८४, ०१४२००१८५ Ext: २८८ फ्याक्स नं. ०१४२००६१

वेबसाइट: mofa.gov.np, इमेल: nea@mofa.gov.np

✓ Mr. Amrit Bahadur RAI
Joint Secretary
North East Asia Division (NEAD)
Ministry of Foreign Affairs
Government of Nepal
Singhdurbar, Kathmandu

Date: September / 04 / 2023
Ref No.: JICA (NP) 23- 518

Re: **Nomination for Long-term Course on "Agriculture Studies Networks for Food Security (Agri-Net)" (JFY 2024)**

Dear Mr. RAI,

We have the honor to bring this note to your kind information that Japan International Cooperation Agency (JICA) Nepal Office is offering **Master Degree or Doctor Degree (PhD) course on "Agriculture Studies Networks for Food Security (Agri-Net)** for the JFY 2024 in collaboration with the universities in Japan. This course is aims to develop human resources of public and private sectors under JICA's Global Agenda in the **six fields** related to Agriculture and Rural Development Sector, Sustainable Agriculture Production, food Value Chain, Livestock Development and Animal Hygiene, fisheries Development and Resources, and Nature Conservation. Additionally, strengthen a human network between partner countries and Japan in the above-mentioned fields.

Duration of Course: 02 years from September 2024 to September 2026 for Master's degree
 03 years from September 2024 to October 2027 for Doctor's degree

In this respect, we take further honor to request you to ascertain whether the government of Nepal would nominate four (04) suitable candidates (1 main and 1 alternative) for each degree for the goal 2 of SDGs and two strategies in JICA's Global Agenda (No 5 Agriculture and Rural Development (Sustainable Food Systems) and No. 17 Natural Environment Conservation) for the said course in accordance with the criteria stipulated in General Information (GI) attached herewith. Further, the additional information related to the course, allowance and expenses to be provided to the participants during the course has been furnished in the same GI attached.

Please note that the team of university Professors and JICA training center in Japan would do the final selection. Any of the candidates may be selected based on the requirement of the course. **JICA promotes gender equality in capacity development initiative and women candidates are encouraged for this program as well.** So, please ensure that the nomination is done accordance with the above mentioned criteria strictly.

We would highly appreciate, if you could kindly forward us one (1) copy of application form duly filled by the nominees not later than **October 30, 2023.**

Sincerely yours,


IZUKA Kenichiro
Senior Representative
JICA Nepal Office



CC:

Mr. Shreekrishna NEPAL, Joint Secretary, IECCD, Ministry of Finance
Mr. Narayan Prasad ARYAL, Joint Secretary, Administrative Reform & HR Planning Division, MoFAGA
Dr. Kiran RUPAKHETEE, Joint Secretary, Social Development Division, Education & HR Section, NPC



JICA Knowledge Co-Creation Program for Long Term Participants (JICA Development Studies Program)

General Information

on

Agriculture Studies Networks for Food Security

(Agri-Net)

JFY2024

長期研修

「食料安全保障のための農学ネットワーク（2024年度）」

This handout provides an overview of the “Agriculture Studies Networks for Food Security (Agri-Net)” program/course, which is one of the Japan International Cooperation Agency (JICA)’s Knowledge Co-Creation Program (Long-Term). The program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement with respective governments.

The objective of the Knowledge Co-Creation Program (Long-Term) is to offer opportunities to people from partner countries to study at higher educational institutions in Japan and to help them build their network. This is intended to assist in the human resource development plans of the governments of partner countries and Japan, and eventually to expand and strengthen bilateral ties between the partner countries and Japan.

0. Background

What is JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, "In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with partner countries in which both sides learn from each other and grow and develop together." JICA believes that this 'Knowledge Co-Creation Program' will serve as a foundation of mutual learning process.

What is JICA Development Studies Program (JICA-DSP)

JICA-DSP is being carried out by JICA as part of official development assistance (ODA) by the government of Japan. JICA-DSP is offered for international scholars accepted as the participants of JICA's Human Resource Development Project who are enrolled in a degree program at a Japanese university.

<https://www.jica.go.jp/dsp-chair/english/dsp/overview/index.html>

What is Agriculture Studies Networks for Food Security (Agri-Net)

In 2019, JICA sets 20 thematic strategies for global issues as JICA Global Agenda*. Under this agenda, JICA will comprehensively contribute to the achievement of the SDGs (Sustainable Development Goals) by 2030 as well as realize Japan's Development Cooperation Charter which focus on "human security," "quality growth," and "addressing global challenges".

Regarding agriculture sector, the Goal 2 of the SDGs aims to "End hunger, achieve food security and improved nutrition, and promote sustainable agriculture". It will require adequate agricultural policies and introductions of appropriate technologies for stable food production.

In this context, the Agri-Net Program aims to support the Goal 2 of SDGs and two strategies in JICA's Global Agenda (No.5 Agriculture and Rural Development (Sustainable Food Systems) and No.17 Natural Environment Conservation) through JICA's Human Resource Development Projects in the field related to System, Policy and Organizations on Agriculture and Rural Development Sector; Sustainable Agriculture Production; Food Value Chain (FVC); Livestock Development and Animal Hygiene; Fisheries Development and Resources; and Nature Conservation.

*https://www.jica.go.jp/TICAD/en/overview/publications/global_agenda_20.html

1. Overview

JICA has provided training programs as a part of technical cooperation in various fields. To strengthen networks between the target countries in respective fields, JICA established a new long-term training program to foster young / mid-career bureaucrats, academicians, and leading human resources in various fields of target countries who are capable of influencing policy making processes in their countries or contributing to socioeconomic development in the near future.

Agri-Net was established in JFY 2019 under the framework of JICA Development Studies Program (JICA-DSP) for the purpose of promoting cooperation of sustainable development in the world.

Agri-Net will offer participants with special curriculums on Japanese developmental experience (JICA-DSP) and internships, if necessary, in addition to obtaining a Master's or PhD. degree.

2. Objectives

1. To develop human resources of public and private sectors under JICA's Global Agenda in the six fields related to Agriculture and Rural Development Sector; Sustainable Agriculture Production; Food Value Chain (FVC); Livestock Development and Animal Hygiene; Fisheries Development and Resources; and Nature Conservation.
2. To Strengthen a human network between partner countries and Japan in the above-mentioned field.

3. Course Outline

The course consists of the acceptance of scholars from target countries to study at Japanese universities in 6 fields below.

1. System, Policy and Organizations on Agriculture and Rural Development Sector
2. Sustainable Agriculture Production
3. Food Value Chain (FVC)
4. Livestock Development and Animal Hygiene
5. Fisheries Development and Resources
6. Nature Conservation

4. Duration

In principle, 2 years for master's course and 3 years for Ph.D. course (depending on the program offered by universities). The participants should arrive in Japan in September 2024 to start degree courses.

Course Duration:

For master's degree: September 2024 –September 2026 (2years)

For doctor's degree: September 2024 – September 2027 (3years)

Note 1 (Longer Duration):

- Some university set more than 3 years for doctor's course, please check admission information universities that you intend to apply.
- If so, be sure to obtain permission of your belonging organization to leave in that period.

Note 2 (Research Student):

- As a result of the matching, if the university judges the applicant that they need more time to prepare for entrance examination, university may request an applicant to enter the university as a research student for a period of six (6) months at longest. This period is additional and not counted as a part of regular course of Master's or Doctor's program. Research students are requested to stay in Japan and study intensively to utilize their time to prepare for the entrance examination.
- Before application, the applicants should consider the possibility of additional period as research students and should be approved by their employers.
- Necessary living cost during the period as research students will be paid by JICA following JICA's regulation.
- In case research students fail in the entrance exam, they **MUST** return to their home countries without delay (Agri-Net scholarship will be terminated at that moment).

5. Number of Participants

50 participants in total from the target countries.
(Maximum 15 participants allowed for Ph.D. courses)

*Currently, the needs survey for FY2024-2026 is being conducted. It is necessary that the country is selected as a target country through this needs survey.

*Please note that for the Agri-Net Program, which aims to develop human resources in the public and private sectors based on JICA's Global Agenda, JICA may recommend applicants who are strongly related to six fields above mentioned and JICA's participants of the Knowledge Co-Creation Program and other technical cooperation projects.

6. Language to be used in this Program

English

7. Eligibility

Applicants must satisfy the following requirements:

(1) Current Duties:

young or mid-career government officials, prospective academics, or personnel from

private institutions who are expected to contribute policy formulation or its implementation for tackling sustainable developmental issues in respective fields.

*Applicants from private sector should be from the field related to System, Policy and Organizations on Agriculture and Rural Development Sector; Sustainable Agriculture Production; Food Value Chain (FVC); Livestock Development and Animal Hygiene; Fisheries Development and Resources; Nature Conservation.

(2) Nationality:

citizen of the target countries for Agri-Net program FY2024

(3) Working experiences/ status:

- to have working experiences more than five (5) years in total,
- to have more than six (6) months working experience at their current employers,
- to obtain permission for application from their current employers,
- to secure reinstatement from their current belonging organizations.

(4) Age:

- for master's programs, thirty-five (35) years of age or under in principle (As of April 1st, 2024). However, should there be certain circumstances deemed to be considered, applicants over the age of 35 may become accepted. Please contact our JICA office for more information.
- for Ph.D. programs, forty (40) years of age or under in principle (As of April 1st, 2024). However, should there be certain circumstances deemed to be considered, applicants over the age of 40 may become accepted. Please contact our JICA office for more information.

(5) Educational Background:

- for master's programs, a bachelor's degree, or master's degree holder
- for Ph.D. programs, a master's degree holder

(6) Language:

adequate English skills both in written and oral communication to complete master's and/or Ph.D. courses with skills equivalent or exceeding the following.

TOEFL iBT: 90, IELTS: 6.5, CEFR B2

* Applicants to Agri-Net program are required to demonstrate official results of the English language proficiency test (such as TOEFL, IELTS, TOEIC and Duolingo) at the moment of the application.

* JICA will NOT bear the cost necessary for obtaining such score.

(7) Physical Presence:

must physically come to Japan to carry out research activities to complete this program.

(8) Gender Equality and Women's Empowerment:

Women are encouraged to apply to the program. JICA makes a commitment to promote gender equality and women's empowerment, providing equal opportunity to all applicants regardless of sexual orientation and gender identity.

(9) Others:

must not be receiving nor plan to receive other scholarship during the program.

8. Admissions

The following selection steps will conduct for admission

- (1) Applicants must be selected as JICA's official candidate through JICA's internal selection procedure.
- (2) Candidates must pass the general entrance examination of the university they have applied to, including examinations to enter the applicants' desired master's degree or

Ph.D. degree course¹.

(3) JICA will finalize successful candidates from those who passed the university's exam.

9. Application Guidelines

Applicants must apply through the procedures as described below, which are necessary requirements by both applicant's Government and the Government of Japan for the Official Development Assistance.

(1) Applicants are required to submit ALL the "Application Documents²" listed below to JICA Overseas Offices in charge of the applicants' countries. **ALL application documents are required at the moment of the application.**

1) Letter or Note Verbale from your government.

* If it is difficult to obtain it, JICA requests to fill and sign for the confirmation by the responsible organization in charge of ODA in "Official Application Form"

2) Application Form for Agri-Net Program FY 2024

3) Graduation certificate

* Officially certified copies of the original

* Written in English or accompanied with official translation

4) Academic transcript

* Must contain all the grades earned at the university attended by the applicant

* Officially certified copies of the original transcript

* Written in English or accompanied with official translation in English

5) Photocopy of certificate of English Proficiency Test

i. **ALL** applicants to Agri-Net are required to demonstrate English language proficiency by submitting official results of TOEFL (Test of English as a Foreign Language), IELTS (International English Language Testing System) or Duolingo. However, some universities do not acknowledge / accept all these tests, applicants are requested to confirm with the university they apply to.

ii. Adequate English skills both in written and oral communication to complete master's and/or Ph.D. courses with skills equivalent or exceeding the following.

TOEFL iBT: 90, IELTS: 6.5, CEFR B2

iii. JICA will NOT bear the cost necessary for taking such tests.

iv. Exemption from English proficiency test

The English proficiency test requirement is waived for applicants who meet one of the following criteria:

✓ have completed or are completing their Bachelor's or Master's program that are taught entirely in English in one of the following countries*

✓ have been working for full-time in a professional or academic environment

¹ Any inquiry about the results of JICA's screening procedure and University's general entrance examination will not be accepted.

² Submitted documents will not be returned. And JICA will NOT cover the cost of postage.

where English is used at least three years in one of the following countries*

*Countries: Australia, Canada, Ireland, New Zealand, South Africa, USA, UK

6) A copy of Valid ID or Passport with photo (to confirm nationality, name, sex, and date of birth).

* Certified English translation must be attached if ID is not written in English, French, Portuguese, or Spanish.

7) Two (2) ID photos (4cm × 3cm) pasted on application form (Original and copy)

➤ If the applicant passes all the selection process and receives an acceptance notice from JICA, a health certificate will be required. Applicants without a health certificate may be denied admission.

10. Schedule and selection process

(1) Schedule

Universities With Pre-matching Application Process	
October, 2023	Nomination of applicants in respective organizations in target countries
	Selection of applicants by responsible organization in target countries
	"Application Documents" must be submitted to JICA overseas office in charge of the country of applicants.
November, 2023	Screening process by JICA
December 2023- January, 2024	Selection process by universities
By the end of January, 2024	Notification of the results of selection process to each applicant through JICA overseas office
February - June (approximately), 2024	Application to take University's general entrance examination by the applicant
	University's selection procedure
	*General entrance examination schedule is followed by each university
June - July, 2024	Arrival of results of general entrance examination from the university
	Finalization of JICA KCCP (Long-term) participants
June - August, 2024	Preparation for study in Japan if applicant is determined as a KCCP (Long-term) participant
August-October, 2024	Orientation by JICA overseas office before departure
	Arrival in Japan
	Orientation by JICA Domestic Offices
	Beginning of Fall Semester in Japan

*Schedule for the application and examination depends on each university (some university courses start from April).

*Schedule and program contents might be adjusted appropriately due to unforeseen circumstances.

(2) Selection process

There are mainly following three selection processes: (A) Selection by JICA in each country and Headquarters, (B) Matching with Japanese universities, (C) Selection by Japanese universities (entrance examination) and (D) Final Selection by JICA HQs.

*There are no fees to be charged directly by JICA at the selection process.

*The reasons for disqualification on each selection procedure will NOT BE DISCLOSED.

(A) 1st Selection: Selection by JICA in each country and HQ

[Necessary Actions for Applicants for this selection]

Each applicant needs to submit JICA's Application Documents by the deadline set by JICA Overseas Office in the applicants' country.

Period	November 2023 Please confirm the local deadline with the JICA Overseas Office. (All required materials must arrive at JICA HQ in Japan by Monday, November 6, 2023 at 10:00 am, Japan Standard Time)
Contents	Screening of submitted Application Documents by JICA Interview of applicants by JICA Overseas Office in applicants' country
Objectives	To review qualifications and requirements of each applicant. To confirm applicants' understanding of the program's objectives To review working experiences/educational background in the context of the "Eligible Participants" (shown in the section 7 "Eligibility"). To confirm applicants' capability of contributing to the achievement of the course objectives and to addressing his/her country's development challenges after the program.
Result	Applicants who pass this selection can proceed to the 2 nd Selection.

(B) 2nd Selection: Matching with Japanese universities

Period	December 2023- January 2024 (approximately)
Contents	Document screening, interview (if necessary) by Japanese universities (mainly "Research Plan" of the JICA's Application Documents, the Undergraduate degree graduation certificate, and Academic transcript)
Objectives	To match applicants with university courses/supervisors
Selection	JICA will send JICA's Application Documents to the applicants' desired universities. Universities will examine the documents to review if the applicant's field of study and research plan are matched with the courses/supervisors. During this process, universities may contact the applicants for their judgement. Universities may conduct remote interview during process.
Result	Only those applicants who are accepted by the Japanese universities can proceed to the

3rd Selection. JICA will inform each applicant of the name of university where the applicant can apply for 3rd selection.

[Note 1]

- **Each applicant can apply to only one (1) university indicated by JICA for the entrance examination.**
- The applicants who pass the 2nd selection need to obtain and prepare additional application documents specified by university and submit them directly to that university.

[Note 2]

- JICA will also inform each applicant of contact address of his/her academic supervisor (professor).
- The applicants are then required to contact with the supervisor to receive their instructions.
- The applicants are required to maintain good communication via mail/Zoom with their supervisors to gather information on the course or their study subjects.
- Some supervisors may request to improve applicants' research sheet during this process before entrance examination.

(C) 3rd Selection: Selection (Entrance Examination) by Japanese universities

[Necessary Actions for Applicants for this selection]

Each applicant needs to check necessary application documents set by the university where he/she applies to. He/she then needs to submit university's application documents directly to the university by the deadline set by the university. It is ALL the applicant's responsibility to duly submit required documents to the university by its deadline. JICA will NOT intervene in this process. Some universities require sending hard copies of documents to Japan.

Those who are required to enter as research student also need to check necessary application procedure as research student set by each university. JICA will NOT cover the cost of postage.

During this selection process, each applicant may be interviewed (ex. by using Zoom) depending on university's selection process.

Fee for entrance examinations is paid directly to each university by JICA.

Period	February – June 2024 (approximately)
Contents	Screening of submitted university's application documents and interviews by Japanese universities
Objectives	To select the final candidates for universities
Venue	If necessary, using Zoom or other means for interviews
Selection	Universities will screen the applicants through submitted university's application documents and interviews etc.

Result	The applicants who pass this selection will be selected proceed to JICA HQ's final screening.
--------	---

(D) 4th Selection: Finalization by JICA HQs

Considering budget, maximum number of participants and allocated countries, JICA makes a final decision for these processes.

Some of the applicants who even pass the 3rd Selection may NOT be selected as successful candidates of the program.

Note:

- **Withdrawal of the Application:** If applicants encounter the situation that needs to withdraw the application by force majeure during the selection process, the applicants need to inform JICA office about the situation as soon as possible.
- **Research Student:** When applicants will be accepted as only research students, the applicants need to attend additional six months course to prepare for the entrance examination of the university. If failed the entrance exam, they must return to their home country without delay (Agri-Net scholarship will be terminated at that moment).
- **Health certification:** JICA will make final decision of your acceptance after submitting your health certification. Applicants without a health certificate may be denied admission.

11. Expenses to be Borne by JICA

Under the JICA Long-term Trainee Allowance standards, JICA will cover expenses and allowance to participants accepted to the program/course. See the table below for further details. Note that the payments (e.g., for tuition, research support expenses, school support expenses) will not be paid to the accepted participants themselves, but directly to the university or other relevant institutions.

Expense category	Payment amount	Payment frequency
Tuition (examination fees, entrance fees, course fees)	Actual costs	According to the request from universities
Living Allowance*	JPY 117,000–148,000 per month*	Every month via university
Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance**	JPY103,750 – 106,000	Once (upon arrival in Japan)
Moving Allowance***	Up to JPY164,000-224,000	Once (during the training period) **
Research Support Expenses****	Actual costs (up to	

	JPY360,000 per year)	
Medical care for participants who become ill after arriving in Japan	In accordance with the provisions of the medical insurance	

*Varies according to living area in Japan, type of accommodation, etc.

**Once, after opening bank account in Japan. As it takes several weeks to have the bank account opened, it is strongly recommended to bring cash for personal expenses during the period.

***Depending on the accommodation facility. Consultation with the university is required.

****Research Support Expenses are allowed to be provided via the university and be disbursed with the consultation and approval of the applicant's supervisor.

12. Expenses Not to be borne by JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses especially:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses at the applicant's home country
- (5) Departure tax
- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "No show charge" to the transit airport hotel (non-refundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation
- (15) Medical costs related to pre-existing illness, pregnancy, and dental treatment
- (16) Medical cost related to the same illness over 180 days
- (17) "National Health Insurance" fee
- (18) Cost of postage
- (19) Cost for obtaining such English score

Note: If participant/accepted applicant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses.

13. Conditions for participation

Applicants for Agri-Net are required:

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA (therefore successful applicants should apply for permission from their home country and for a passport as soon as possible),
- (2) not to be receiving nor plan to receive another scholarship during the program including other JICA KCCP (long-term) at the same time.
- (3) to understand that, if you will be accepted as a “research student”, attendance to additional six months course will be required to prepare for the entrance examination of the university. And permission to leave for additional six (6) months from the current employer may be necessary, if required by the university. (this period will be additional to two years of master course or three years of doctor course). And if you fail in the entrance exam, you must return to their home country without delay (Agri-Net program ends at that moment).
- (4) to enroll and complete JICA-DSP online courses when you receive JICA's instructions to do so.
- (5) the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (6) not to change course subjects or extend the course period,
- (7) to understand that the maximum duration of “Overseas research” and “Temporary Leave (leaving Japan for private purpose)” is 60 days, in principle,
- (8) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (9) to observe the rules and regulations of the program implementing partners to provide the program or establishments (“Plagiarism“ especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subject to disciplinary action such as suspension),
- (10) to observe the rules and regulations at the place of the participants' accommodation,
- (11) to understand that inviting participant's family members is not recommended before 6 months since their arrival in Japan,
- (12) not to engage in political activities, or any form of employment for profit,
- (13) not to drive a car or motorbike, regardless of an international driving license possessed,
- (14) not to participate in the doctoral program of JICA's program immediately after completing the master's program of JICA's program,
- (15) to discontinue the program, should the participant violate Japanese laws or JICA's regulations, or commit illegal or immoral conduct, or become critically ill or seriously

injured or poor academic performance and be considered unable to continue the course.

- (16) The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "11. Expenses To be borne by JICA,"
- (17) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (18) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period (i.e., bad behavior, academic failure, violating the laws and ordinances), or when the participant is not successful on the regular course examination,
- (19) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (20) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances.
- (21) to be in good health and to be with good (sensible) sense to participate in the program,
- (22) to submit a Health Certificate in JICA format at the participant's expense. The certificate must be the results of health check-up after the participant receive an acceptance notice from JICA,
- (23) to accept to submit a second Health Certificate in JICA format if the participant will not be able to arrive within 6 months from the date of his/her first medical examination. The cost of the Health Certificate will be borne by participants,
- (24) to accept to take tuberculosis related inspections organized by JICA after arriving in Japan and to submit the results to JICA and university.

END

Appendixes

1. **University List**
2. **Application Form (Excel)**
3. **Additional Application form for the Agri-Net program (Word)**



CORRESPONDENCE

For enquiries and further information, please contact your nearest JICA office.

प्र.श्री.ल.सौ.वि.भ

जनशास्त्र के त.वि.शा.



४७३
६१२२

नेपाल सरकार

परराष्ट्र मन्त्रालय

काठमाडौं, नेपाल

(उत्तर पूर्व एसिया महाशाखा)

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय
दर्ता नं.: १४२५
दर्ता मिति: ६/१२२

प.सं.उपूए/JPN-06/२०८०/८१

च.नं. ३८४



मिति: २०८०/०६/२१

०८ अक्टोबर २०२३

श्री सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय,
सिंहदरवार।

विषय: मनोनयन सम्बन्धमा ।

जनशास्त्र प्रज्ञा
५/२२

उपर्युक्त सम्बन्धमा जापानमा आयोजना हुने देहायको तालिम कार्यक्रमका लागि निर्धारित मापदण्ड बमोजिम जम्मा दुई जना उम्मेदवारहरूको मनोनयन गर्न अनुरोध गर्दै Japan International Cooperation Agency (JICA) ले प्रेषित गरेको JICA (NP) २३-५१९, मिति: ०४ अक्टोबर २०२३ को पत्र तथा सम्बद्ध कागजातहरू तहाँको जानकारी एवं आवश्यक कार्यार्थ यसैसाथ संलग्न गरी पठाइएको ब्यहोरा निर्देशानुसार अनुरोध छ ।

सि.नं.	तालिमको नाम	अवधि	कैफियत
१.	"JICA Long-term Course on: Masters of Science (MS) Program in Medical Science and Doctoral (PhD) Program in Medicine Course for JFY 2024"	From September 2024 to October 2026 for MS Program (2 Years) From September 2024 to October 2028 for PhD Program (4 Years)	मिति 27 October 2023 सम्ममा आवेदन फाराम साथ अन्य कागजातहरू पठाईसक्नु पर्ने । मनोनयनको जानकारी यस महाशाखाको इमेल: nea@mofa.gov.np मा पठाउनुहुन ।

Sujan 2020/06/29
(सुजन लामिछाने)
शाखा अधिकृत

फोन नं. ०१४२००९८२, ०१४२००९८३, ०१४२००९८४, ०१४२००९८५ Ext: २८८ फ्याक्स नं. ०१४२००६१

वेबसाइट: mofa.gov.np, इमेल: nea@mofa.gov.np



JICA Nepal Office
National Life Insurance Building
Lazimpat, Kathmandu, Nepal
Tel: 4525636, 4525637, 4525638
Fax: 4525658
Email: np_oso_rep@jica.go.jp
Url: www.jica.go.jp/nepal/english

Mr. Amrit Bahadur RAI
Joint Secretary
North East Asia Division (NEAD)
Ministry of Foreign Affairs
Government of Nepal
Singhdurbar, Kathmandu

Date: October /04/ 2023
Ref No.: JICA (NP) 23- 519

Re: **Nomination for Long-term Course on “Universal Health Coverage (UHC) Program Juntendo University Enrollment October 2024)”**

Dear Mr. RAI,

We have the honor to bring this note to your kind information that Japan International Cooperation Agency (JICA) Nepal Office is offering **Master of Science (MS) Program in Medical Science and Doctoral (PhD) Program in Medicine** course for JFY 2024 in collaboration with the Juntendo University, Tokyo. This course is aimed to develop human resources in the field related to attaining Universal Health Coverage (UHC) as well as strengthen a human network between partner countries and Japan in the field related to attaining UHC.

Duration of Course: MS Program in Medical Science: September 2024 to October 2026 (2 years)
PhD Program in Medicine: September 2024 to October 2028 (4 years)

In this respect, we take further honor to request you to ascertain whether the government of Nepal would nominate two (02) suitable candidates for each course from **health facilities under the Ministry of Health and Population and Technical Hospital (s) under the Ministry of Education, Science and Technology** for the said courses in accordance with the criteria stipulated in General Information (GI) attached herewith. Please note that this course is targeted to **Middle-career government officials, prospective academics, who are expected to contribute to policy formulation or its implementation for tackling sustainable developmental issues in respective fields.** Please refer **Appendix-3 for Masters and Appendix-4 for PhD** of the **Admission Guide of the Juntendo University** attached herewith.

Further, the additional information related to the course, allowance and expenses to be provided to the participants during the course has been furnished in the same GI attached.

Please note that the team of university Professors and JICA training center in Japan would do the final selection. Any of the candidates may be selected based on the requirement of the course. **JICA promotes gender equality in capacity development initiative and women candidates are encouraged for this program as well.** So, please ensure that the nomination is done accordance with the above mentioned criteria strictly.

In the case of nomination from the province and local level, necessary approvals need to be obtained from all concerned authorities in advance.

Nominees are requested to accomplish the following steps:

1. By the end of October 2023, the following documents need to be submitted to JICA Office for pre-qualification review at Juntendo University:
-(1) JICA KCCP Application Forms, (2) Appendix 2 (Prospective Student Inquiry Form and Questionnaire), (3) Graduation Certificate (s) and Transcript (s) (If the applicant has graduated from Master, then Graduation Certificate of Master Degree and Transcript are also required) and (4) Language Test Certificate. (formats (1) and (2) will be provided to the nominees).
2. By early November 2023, JICA will make pre-screening the application and submit above documents to JICA HQ and by the end of November, University share the result of pre-qualification review (applicants will be confirmed)
3. By the early December (December 8), each applicant needs to submit their online application.

We would highly appreciate, if you could kindly make your nomination not later than **October 27, 2023**.

Sincerely yours,


IIZUKA Kenichiro
Senior Representative
JICA Nepal Office



CC:

Mr. Shreekrishna NEPAL, Joint Secretary, IECCD, Ministry of Finance

Mr. Narayan Prasad ARYAL, Joint Secretary, Administrative Reform & HR Planning Division, MoFAGA

Dr. Kiran RUPAKHETEE, Joint Secretary, Social Development Division, Education & HR Section, NPC

Attachment:

- GI
- Admission Guide for Master (Annex 3)
- Admission Guide for PhD (Annex 4)



JICA Knowledge Co-Creation Program for Long Term Participants (JICA Development Studies Program)

General Information
on

Universal Health Coverage (UHC) Program

Juntendo University

Enrollment October 2024

長期研修

「ユニバーサル・ヘルス・カバレッジ (UHC) (2024 年度)」

This handout provides an overview of the "Universal Health Coverage (UHC)" program/course, which is one of Japan International Cooperation Agency (JICA)'s Knowledge Co-Creation Program (Long-Term). The program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between respective governments.

The objective of the Knowledge Co-Creation Program (Long-Term) is to offer opportunities to people from partner countries to study at higher educational institutions in Japan and to help them build their network of people. This is intended to assist in the human resource development plans of the governments of partner countries and Japan, and eventually to expand and strengthen bilateral ties between the partner countries and Japan.

Each country may have its own schedule and/or qualifications for the program. With regard to the additional information, please contact JICA overseas office in your country.

Background

What is JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with partner countries in which both sides learn from each other and grow and develop together.” JICA believes that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

What is JICA Development Studies Program (JICA-DSP)

JICA-DSP is being carried out by JICA as part of official development assistance (ODA) by the government of Japan. JICA-DSP is offered for international scholars accepted as the participants of JICA’s Human Resource Development Project who are enrolled in a degree program at a Japanese university.

<https://www.jica.go.jp/dsp-chair/english/dsp/overview/index.html>

1. Overview

The Goal 3 of the Sustainable Development Goals (SDGs) aims to “ensure healthy lives and promote wellbeing for all at all ages”. Especially, achieving UHC is prioritized as Target 3.8 under the Goal 3 and is regarded as an overarching issue. This will require political commitment to assure that the health system delivers quality health care in a timely and financially affordable manner.

Development of human resources is also necessary towards achieving Target 3.8.

Human resources development in fields related to UHC is a strategic area of cooperation between partner countries and Japan, where the knowledge/technologies accumulated in Japan’s universities can be utilized.

The UHC program is co-organized by universities in Japan and JICA for the participants from partner countries. This program offers opportunities to study the respective academic fields in master's degree courses at Japanese graduate schools, and to deepen the understanding of Japanese development experiences. This General Information is about the opportunity to study respective academic fields in the Graduate School of Medicine, Juntendo University, and deepen the understanding of Japanese development experiences.

Through this program, participants will gain a deep understanding of areas pertaining to the achievement of UHC in Japan, so that they may use this knowledge to contribute to the development of home countries. Also, it is expected that participants will play a significant role as a leader in the respective fields after their return, fostering a long-lasting bilateral relationship between each respective country and Japan.

2. Objectives

The program aims to;

- (1) Develop human resources in the field related to attaining UHC
- (2) Strengthen a human network between partner countries and Japan in the field related to attaining UHC

The participant is expected to;

- (1) Complete all the requirements to obtain the set degree in the field of health workforce development
- (2) Acquire knowledge on Japan's experiences of achieving UHC

3. Course Outline

This General Information shows the Information related to long-term courses including Master's degree course and PhD course.

Juntendo University Graduate School of Medicine¹, offering following courses, is a Japanese university to collaborate with JICA for acceptance.

(1) Master of Science (MS) Program in Medical Science

- International Medical Science Course (Degree program in English)
- Degree: Master of Science in Medicine
- Course information:

https://en.juntendo.ac.jp/admissions/graduate_school_of_medicine_masters_program_of_october_entry.html

(2) Doctoral (PhD) Program in Medicine

- Degree: PhD in Medicine
- Course information:

https://en.juntendo.ac.jp/admissions/graduate_school_of_medicine_doctoral_program_of_october_entry.html

**For details (e.g. admission, curriculum), please confirm "Graduate Admission Guide, AY2024 (Autumn Enrollment)" of Juntendo University.*

**See website below for details of individual fields of research.*

<https://en.juntendo.ac.jp/research/researcher-profiles/>

¹ <https://en.juntendo.ac.jp/index.html>

4. Duration

In principle, 2 years for Master's course and 4 years for Doctoral course.

5. Number of Participants

Target Countries	Maximum Number of Applicants allocated to each country
Cambodia	2 participants
Mexico	1 participant
Nepal	1 participant
Thailand	1 participant
Uzbekistan	2 participants (1 Masters, 1 PhD)

*Others from target countries of UHC program can apply if interested in this course.

6. Language to be used in this Program

English

7. Eligibility

Candidate applicants must satisfy the following requirements:

- 7-1. **Current Duties:** young or middle-career government officials, prospective academics, or personnel from private institutions who are expected to contribute policy formulation or its implementation for tackling sustainable developmental issues in respective fields.
- 7-2. **Nationality:** citizen of the above countries eligible for Japan's ODA
- 7-3. **Age:** forty (40) years of age or under in principle (As of October 1st, 2024). However, under certain circumstances deemed to be considered, applicants over the age of 40 may be accepted. Please contact our JICA office for more information.
- 7-4. **Application Requirements (English):** Persons MUST meet one of the following language requirements and can submit the corresponding test certificates (in principal, such certificate must be based on or after August 1,2018).

	Master course	PhD course
TOEFL iBT	60 or higher	76 or higher
TOEFL PBT/ITP	500 or higher	540 or higher
IELTS	5.5 or higher	6.0 or higher
TOEIC	600 or higher	700 or higher

- 7-5. **Physical Presence:** must physically come to Japan to carry out research activities to complete this program.

- 7-6. **Others:** must not be receiving nor plan to receive other scholarship during the program.
- 7-7. **Educational background with any the following:**
**For details, please refer to "3 Application Eligibility" in the Annex "Graduate Admission Guide, AY2024 October" of Graduate School of Medicine, Juntendo University.*

8. Admissions

Candidates must be selected as JICA's official candidate through JICA's internal selection procedure and must pass the general entrance examination of the university they have applied to, including examinations to enter the applicants' desired master's degree or PhD degree course.

9. Application Guidelines

Candidate applicants must apply through the procedures as described below, which are necessary requirements by both applicant's Government and the Government of Japan for the Official Development Assistance.

(1) Procedures and Required Documents for Application:

Each applicant is required to submit the "Application Documents" listed in (2) below to JICA overseas office in charge of the applicants' country.

(2) Application Documents

1) Required Documents for JICA

- ① JICA Application Form for Knowledge Co-Creation Program for Long-Term Participants (JICA Development Studies Program) (Appendix-1)
- ② Graduation certificate
 - * Officially certified copies of the original
 - * Written in English or accompanied with official translation
- ③ Academic transcript
 - * Must contain all the grades earned at the university attended by the applicant
 - * Officially certified copies of the original transcript
 - * Written in English or accompanied with official translation in English
- ④ Photocopy of certificate of English Test
- ⑤ A copy of Passport or ID with photo (for checking nationality, name, sex, and date of birth).
- ⑥ 2 ID photos (4cm × 3cm) pasted on application form (Original and copy)
- ⑦ Health certificate (To be submitted later)

2) Required Documents for Juntendo University

- For pre-screening by university: ★Prospective Student Inquiry Form and Questionnaire (Excel sheet) (Appendix-2)

- Application Documents: *Please refer to the “Graduate Admission Guide, AY2024 October” of Graduate School of Medicine, Juntendo University, and its website.*

(3) Procedures in General

- Each applicant is required to submit the JICA Application Form for KCCP to JICA overseas office in your country, and may have a screening interview by the JICA overseas office. Each Application Form should be finalized by endorsement (signature/stamp) from applicant’s organization and responsible ministry.
- After the screening by the JICA overseas office, each applicant is required to follow the application procedure of the University (e.g., University’s screening interview, exam).
- Then, the University will inform the acceptance result of applicants to JICA. Please kindly understand that the University might decline applicants due to lack of the required documents or the research plan being not supported by the University. The JICA overseas office will inform the result to the applicant and its organization and responsible ministry.

10. Schedule

Date	Process
By the end of October, 2023	Nomination of candidate applicants in respective organizations
	Selection of candidate applicants by responsible organization in each country
	“JICA KCCP application forms” and “Prospective Student Inquiry Form and Questionnaire” to be submitted to JICA overseas office in respective countries
By the end of November, 2023	Pre-screening by JICA overseas office
	Confirmation of prequalification / pre-screening application process by the University (online interview with candidate applicants, if necessary)
	Notification of the results of pre-screening application process from university through JICA overseas office
November 6, 2023 - December 8, 2023	Application Period *Applicants must submit Required Documents for Juntendo University (Application Documents) via the university’s online application process. *Applicants must submit ORIGINAL application documents to JICA overseas office.
January 11, 2024	University’s general entrance examination
February 11, 2024	Notification of the results of general entrance examination
September-October, 2024	Orientation by JICA overseas office before departure
	Arrival in Japan
	Orientation by JICA Domestic Offices
	Beginning of Fall 2024 Term

11. Expenses To Be Borne By JICA

Under the JICA Long-term Training Allowance standards, JICA will cover expenses and allowance to participants accepted to the program/course. See the table below for further details. Note that the payments (e.g. for tuition, research support expenses, school support expenses) will not be paid to the accepted participants themselves, but directly to the university or other relevant institutions.

Expense category	Payment amount	Payment frequency
Tuition (official examination fees, entrance fees, course fees)	Actual costs	According to the request from universities
Living Allowance*	JPY 117,000-148,000 per month*	Every month via university
Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance**	JPY103,750-106,000	Once (upon arrival in Japan)
Moving Allowance***	Up to JPY164,000-224,000	Once (during the training period)**
Research Support Expenses****	Actual costs (up to JPY360,000 per year)	
Medical care for participants who become ill after arriving in Japan	In accordance with the provisions of the medical insurance	

*Varies according to living area in Japan, type of accommodation, etc.

**Once, after opening bank account in Japan. As it takes several weeks to have the bank account opened, it is strongly recommended to bring cash for personal expenses during the period.

***Depending on the accommodation facility. Consultation with the university is required.

****Research Support Expenses are allowed to be provided via the university and be disbursed with the consultation and approval of the applicant's supervisor.

12. Expenses Not To Be Borne By JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses especially:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses at the applicant's home country
- (5) Departure tax

- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "No show charge" to the transit airport hotel (non-refundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation
- (15) Medical costs related to pre-existing illness, pregnancy, and dental treatment
- (16) Medical cost related to the same illness over 180 days
- (17) "National Health Insurance" fee

Note: If participant/accepted applicant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses.

13. Conditions for Participation

The accepted applicants/participants of KCCP are required:

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) to be in good health to participate in the program,
- (3) not to change course subjects or extend the course period,
- (4) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (5) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (6) to submit a Health Certificate in JICA format at the participant's expense. The certificate must be the results of health check-up at the time the participant applied to the entrance examinations (within 6 months before arrival in Japan),
- (7) to accept to submit a second Health Certificate in JICA format if the participant will not be able to arrive within 6 months from the date of his/her first medical examination. The cost of the Health Certificate will be borne by JICA only if the delay is not due to the participant's personal reasons,
- (8) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination,
- (9) to refund allowances or other benefits paid by JICA in the case of a change in schedule,

- (10) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (11) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (12) to observe the rules and regulations of the program implementing partners to provide the program or establishments ("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
- (13) to observe the rules and regulations at the place of the participants' accommodation,
- (14) not to engage in political activities, or any form of employment for profit,
- (15) not to drive a car or motorbike, regardless of an international driving license possessed,
- (16) to discontinue the program, should the participant violate Japanese laws or JICA's regulations, or commit illegal or immoral conduct, or become critically ill or seriously injured and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "11. Expenses To be borne by JICA,"
- (17) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (18) not to be receiving nor plan to receive another scholarship during the program,
- (19) to understand not to make other applications for different JICA KCCP (long-term) at the same time,
- (20) to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle, and
- (21) to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so.



CORRESPONDENCE

For enquiries and further information, please contact your nearest JICA office.

प्र.सु.स.प्र.वि.म. ४६३

जगन्मूर्ति यौ.त.वि.शा.



नेपाल सरकार

अर्थ मन्त्रालय

अन्तर्राष्ट्रिय आर्थिक सहायता समन्वय महाशाखा
सिंहदरवार, काठमाण्डौ



जगन्मूर्ति यौ.त.वि.शा.
सिंहदरवार, काठमाण्डौ

प.सं. :- ०८०/८१

च.नं. :- ५७१

मिति :- २०८०/०६/१८

विषय: अध्ययन आवेदन सम्बन्धमा ।

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय

दर्ता नं.:- १३६६

दर्ता मिति:- ६/१९

श्री सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय
सिंहदरवार।

Center for Development Economics, Williams College ले MA in Policy Economics अध्ययनको लागि आवेदन माग गर्दै यस महाशाखाका प्रमुखलाई लेखेको पत्र यसैसाथ संलग्न छ । सो Course मा आवेदन सम्बन्धमा आवश्यक कारवाहीको लागि तहाँ पठाइएको व्यहोरा निर्देशानुसार अनुरोध छ ।

(फाइन्ड प्रसाद आचार्य)

शाखा अधिकृत

बोधार्थ:

श्री अर्थ मन्त्रालय

प्रशासन महाशाखा, सिंहदरवार ।

Center for Development Economics, WILLIAMS COLLEGE

1065 Main Street, Williamstown, Massachusetts 01267 USA

Phone: 413 597-4616
cde@williams.edu
<http://cde.williams.edu>

September 21, 2023

INVITATION FOR APPLICATIONS

Shree Krishna Nepal
Joint Secretary
International Economic Cooperation and Coordination Division
Ministry of Finance
Kathmandu, Nepal

Dear Joint Secretary Nepal,

I am writing to you to invite nominations for candidates to the MA in Policy Economics program at Williams College from the Government of Nepal. The program is a specialized master's degree in economics for public sector officials from developing nations. We are currently accepting applications for the next session, running from August 2024 through June 2025.

Over the history of our program, Williams College has trained 14 Nepalese professionals, primarily from the National Planning Commission, the Ministry of Finance, and the Nepal Rastra Bank, and we have two students from Nepal currently enrolled. We look forward to training more professional economists from your country next year and in the future.

PRE-CONDITIONS FOR APPLICANTS

The annual admissions process is highly competitive with a maximum of thirty places available each year for candidates worldwide. In recent years fewer than 10% of applicants have been admitted. Minimum qualifications for consideration are as follows:

- A bachelor's degree demonstrating strong academic performance with economics as the major or minor field of study. In most cases, successful applicants have earned grades ranking in the top 10% of their university class. Many candidates already hold master's degrees from their home countries;
- Several years of experience working on economic development issues in the public sector. We value the responsibility achieved by a candidate more than simply the number of years of work experience;
- An effective command of spoken and written English. TOEFL scores of most admitted candidates are above 600PBT/100iBT, with a minimum required score of 80iBT (TOEFL), 6.5 (IELTS), or 105 (DuoLingo);
- Evidence of very strong computer and quantitative skills. GRE quantitative scores of admitted candidates are usually above 155 (new scoring system) or 700 (old scoring system); and
- Evidence of the ability, maturity, and motivation to make a lasting contribution in one's country.

TIMELINE

The key steps in the application process and their timing are as follows:

December 1, 2023: Application deadline. Visit website, <http://cde.williams.edu>, and complete the application steps detailed in the section "Admission and Funding." Submit GRE and English proficiency scores by December 15, if available.

Early January 2024: In countries where the GRE is not widely available, selected candidates may be invited to take a CDE test of quantitative skills. This test may be offered in up to 40 countries each year, and is provided at no cost to applicants.

Mid to late January 2024: Selected candidates will be interviewed by Zoom or Skype.

February/March 2024: The CDE Admissions Committee (professors and staff) will meet to discuss candidates and make admissions selections.

May to July 2024: Enrolling candidates will apply for US J-1 visas with support from Williams College staff.

August 2024: Enrolling students will fly to the US and begin full-time study through early June 2024.

FUNDING

After individuals are selected for admission, Williams College will work to arrange scholarship funding based on demonstrated financial need. Once funding is finalized, Williams College will initiate the US visa process for study.

We greatly appreciate your help in identifying those from your country who can make best use of this challenging opportunity. We will be pleased if information about the MA in Policy Economics can be shared within your institution and among other appropriate public sector offices. Please find attached our program brochure for additional information about the program.

Thank you very much for your time and consideration.

Sincerely,



Thomas S. Powers
Director

cc/

Office of the Prime Minister, Singhadurbar, Kathmandu, Nepal
Ministry of Federal Affairs and General Administration, Singhadurbar, Kathmandu, Nepal
Ministry of Foreign Affairs, Singhadurbar, Kathmandu, Nepal