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**Invitation for Bids**  
**Government of Nepal**  
**Ministry of Federal Affairs and General Administration**  
**Singhadarbar, Kathmandu**

Date of publication: 2082/04/28  
Invitation for Bids No: MOFAGA/Goods/NCB-01/2082-83

1. The **Ministry of Federal Affairs and General Administration** invites *electronic* bids from eligible bidders for the procurement of *Stationary and Printing Materials* under National competitive bidding – Single Stage Single Envelope procedures.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Ministry of Federal Affairs and General Administration, Singhadarbar, Kathmandu**, Contact No : (+977)- 01-4200318/4200432/420291 and Email: [info@mofaga.gov.np](mailto:info@mofaga.gov.np) or may visit PPMO egp system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp).
3. Bidder may download the bidding documents for e-submission from PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following Rajaswa (revenue) account as specified below

**Information to deposit the cost of bidding document in Bank:**

Name of the Bank: **Rastriya Banijya Bank**  
Name of Office : **kosh tatha lekha niyantrak karyalaya, singhadarbar**  
Office Code no. : **365003501**  
Office Account no.: 1000100200010000  
Rajaswa (revenue) Shirshak no. **14229**

4. Electronic bids must be submitted through PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) on or before **12:00 Noon** on **Bhadra 26**, Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at 27th Bhadra 2082 at **01:00 PM** at the office of **Ministry of Federal Affairs and General Administration, Singhadarbar, Kathmandu**. Bids must be valid for a period of **90 days** from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. **169000.00** which shall be valid for 30 days beyond the validity period of the bid Submission (i.e. Paush 1, 2082 ).
6. If the last date submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the **bid and** bid security shall remain the same as specified for the original last date of bid submission