



संघीय मामिला तथा सामान्य प्रशासन मन्त्रालय
(वातावरण तथा विपद् व्यवस्थापन शाखा)

सिंहदरबार, काठमाण्डौ ।

फोन नं. ४२००३०९

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प.सं.: -२०७५/७६

च.नं.: - १४८

मिति: २०७५/०८/१६

विषय: अभिमुखिकरण कार्यक्रममा सहभागिता सम्बन्धमा ।

श्री पोखरा लेखनाथ महानगरपालिका,

श्री (गोरखा, पालुङ्गटार, बेशीशहर, सुन्दरबजार, मध्यनेपाल, रैनास, भिमाद, व्यास, शुक्लागण्डकी, भानु, कावासोती, गैडाकोट, देवचुली, मध्यविन्दु, पुतलीबजार, वालिङ, चापाकोट, गल्याङ्ग, भीरकोट, बेनी, कुस्मा, फलेवास, बागलुङ्ग, ढोरपाटन, गलकोट, जैमिनी) नगरपालिका,

स्थानीय आर्थिक विकास, सरसफाई तथा फोहरमैला व्यवस्थापन, विपद् व्यवस्थापन एवं वातावरण मैत्री स्थानीय शासन लगायत विषयका बुझाईमा एकरूपता कायम गर्दै स्थानीय सरकारका क्षमता अभिवृद्धि गर्ने उद्देश्यले तपसिलको मिति, समय र स्थानमा एकदिवसीय अभिमुखिकरण कार्यक्रम आयोजना गरिएको हुँदा तहाँ कार्यालयबाट नगरप्रमुख र प्रमुख प्रशासकिय अधिकृतको उपस्थितिका लागि मन्त्रालयको सचिवस्तरिय निर्णयानुसार अनुरोध छ । साथै कार्यक्रम सम्बन्धी विस्तृत जानकारी पत्र साथ संलग्न रहेको व्यहोरा समेत अनुरोध गरिन्छ ।

तपसिल:

मिति: २०७५ साल मंसिर २३ गते

स्थान: क्विन्स पार्क होटल,

लेकसाईड पोखरा, लालुपाते मार्ग, कास्की, नेपाल ।

समय: बिहान ०७:३० बजे देखि ०५:३० बजे सम्म

(नोट: आइपुगनुपर्ने समय: २०७५/०८/२२ गते साँझ ०५:३०, होटलवास तथा खानाको व्यवस्था कार्यक्रम मार्फत हुने तथा दैनिक भ्रमण भत्ता आफ्नै कार्यालयबाट व्यवस्था गर्नुहुन)

थप जानकारीका लागि सम्पर्क व्यक्ति: श्री सरोज श्रेष्ठ (९८५६०२०७२९)

बोधार्थ

श्री सूचना तथा विद्युतीय शासन शाखा : यसै बमोजिमको पत्र वेबसाईटमा राखि दिन हुन ।

(रीनु थपलिया)

शाखा अधिकृत

**Ministry of Federal Affairs and General Administration
Local Governance and Community Development Program (LGCDP) II
United Nations Capital Development Fund (UNCDF)**

A one-day orientation program on capacity development of elected representatives of local governments on Local Economic Development, Solid Waste Management and Environment Friendly Local Governance Framework to be conducted in Province 4 of Nepal

(23 Mangsir 2075)

Program Schedule

Venue: Name of Hotel, Pokhara, Kaski

Participants: Mayors and Chief Administrative Officers, Revenue Officers of selected sub-metropolitan and municipalities of Province 4. Expected number of participants: 54

Master of Ceremony:

Time/ Date	Program	Responsible
22 Mangsir 2075		
17:30-18:30	Arrival of participants and Registration	
23 Mangsir 2075		
7:30-8:30	<i>Breakfast</i>	
8:30-9:30	Inauguration Introduction of Participants Welcome and highlights on objectives of the programme Remarks	
9:30-10:00	<i>Tea Break</i>	
10:00-11:30	Talk on highlighting the importance of Local Economic Development (LED) through promotion of entrepreneurship in the local government	JS Suresh Adhikari
11:30-13:00	Presentation on Solid Waste Management (SWM), its importance, process of segregation of waste and its proper management	Jeevan Thapa
13:00 -14:00	<i>Lunch</i>	
14:00-15:30	Presentation on adaptation and mitigation of climate change and disaster risk reduction and importance of environment	US Jiblal Bhusal
15:30-17:00	Introduction to the revised version of Environment Friendly Local Governance (EFLG) Framework	Dr. Narayan Bahadur Thapa
16:30-17:30	Closing: • Mayor • Joint Secretary of MoFAGA	

regulations. Secondly, it contributes to the capacity development of the elected representatives and staffs of the local governments through trainings, providing training materials and contents and generating resources. And thirdly, it contributes in provoking, advocating and lobbying the capital based INGOs to invest in projects (related to climate change, disaster and SWM) in the local governments. The EFLG Framework 2013 had been issued to add value to the environment-friendly local development concept encouraging environmental protection through local bodies. The vision of this framework is to establish environmental governance and create a sustainable environment-friendly society at household, village, municipality and district levels.

2. Objectives of the workshop

This workshop has following objectives:

- To introduce the importance of Local Economic Development through promotion of micro-scale entrepreneurs.
- To introduce the importance of Solid Waste Management through proper segregation of different types of wastes and its management through different methods such as vermi-composting, reusing and recycling of wastes, landfill sites etc.
- To orient on the impacts of climate change and disasters and their adaptation and mitigation measures.
- To orient on the possible climate resilient and disaster risk management activities that can be introduced in their respective LGs.

3. Participants

The Mayors and Chief executive officers of the below mentioned sub-metropolitan and municipalities of all the provinces except Province 3 will be the participants in this workshop. In addition to that senior officials from MoFAGA, representatives from LGCDP, UNCDF representatives and other interested DPs will also participate in the workshop. As such, a total of 400 participants are expected in the workshop including drivers and others. A tentative estimate of the participants from the provinces are given in the table below:

Provinces	Districts	Sub-metropolitan and Municipalities	Total participants
Province 1	Jhapa	Mechi, Damak, Bhadrapur, Kankai, Birtamod, Gauradaha	12
	Morang	Biratnagar, Pathari, Urlabari, Rangeli, Sundarharaicha, Belbari	12
	Sunsari	Itahari, Dharan, Duhabi, Inaruwa, Ramdhuni, Baraha	12
	Dhankuta	Dhankuta, Paakribaas, Mahalaxmi	6
	Udaipur	Triyuga, Katari, Belaka, Chaudandigadi	8
	Khotang	Halesi Tuwachung, Rupakot Majhuwagadi	4
	Ilam	Ilam, Deumai, Suryodai	6
			60

Province 2	Saptari	Rajbiraj, Kanchanroop, Shambhunath, Hanumannagar Kankaalni	8
	Siraha	Lahaan, Siraha, Golbazaar, Mirchaiya, Kalyanpur	10
	Sarlahi	Malangawa, Ishworpur, Laalbandi, Hariban, Bagmati	10
	Dhanusa	Janakpur, Kshireshwornath, Ganeshmaan Charnath, Dhanushadham, Shahidnagar	10
	Mahottari	Jaleswor, Bardibas, Gaushala, Matihani, Ram Gopalpur	10
	Rautahat	Gaur, Garuda, Chandrapur, Gadimai, Brindavan	10
	Bara	Kalaiya, Jitpur-Simara, Nijgad, Simaraungad	8
	Parsa	Birgunj, Pokariya, Parsagadi	6
			72
Province 4	Gorkha	Gorkha, Palungtar	4
	Lamjung	Besisahar, Sundarbazaar, Madhyanepal, Rainas	8
	Tanahu	Bhimaad, Vyaas, Shuklagandaki, Bhanu	8
	Nawalparasi (East)	Kawasoti, Gaidakot, Devchuli, Madhyabindu	8
	Syangja	Putalibazaar, Waling, Chapakot, Galyang, Bhirkot	10
	Myagdi	Beni	2
	Parbat	Kusma, Phalebas	4
	Baglung	Baglung, Dhorpatan, Galkot, Jaimini	8
	Kaski	Pokhara	2
			54
Province 5	Gulmi	Reshunga, Mushikot,	6
	Palpa	Tansen, Rampur	4
	Nawalparasi (West)	Bardaghat, Ramgram, Sunwal	6
	Rupandehi	Butwal, Devdaha, Lumbini Sanskritik, Saina Maina, Siddharthanagar, Tilottama	12
	Kapilvastu	Kapilvastu, Krishnanagar, Buddha Bhumi, Baadganga, Shivaraaj, Maharajgunj	12
	Arghakhanchi	Sandhikharka, Shitaganga, Bhumikasthan	4
	Pyuthan	Pyuthan, Swargadwari	4

	Rolpa	Rolpa	2
	Dang	Tulsipur, Ghorahi, Lamahi	6
	Banke	Nepalgunj, Kohalpur	4
	Bardiya	Gulariya, Madhuban, Rajapur, Bansgadi, Thakurbaba, Barbardiya	12
			72
Province 6 and 7	Salyan	Sharada, Baghachour, Banagad Kupinde	6
	Rukum	Mushikot, Chaurjahari, Aathbiskot	6
	Surkhet	Birendranagar, Bheriganga, Lekbesi, Panchapuri, Gurbhakot	10
	Dailekh	Narayan, Dullu	4
	Doti	Dipayal Silgadi, Shikhar	4
	Kailali	Dhangadi, Tikapur, Ghodaghodi, Lamki Chuha, Bhajani, Godavari, Gauriganga	14
	Kanchanpur	Mahakali, Shuklaphanta, Bhimdatta, Belauri, Krishnapur, Vedakot, Punarbas	14
	Dadeldhura	Amargadi, Parsuram	4
			62
Total			320

4. Methodology

The orientation program will be mostly conducted through talks and presentations on plenary sessions which will be followed up by question and answer. A proceeding report of the program mentioning the discussions, queries and outcomes of the program will be prepared for each program in all the provinces.

5. Outputs of the Orientation Programme

The orientation program will enhance knowledge and understanding of LED, SWM and EFLG framework and program to the participants. Secondly, the participants will realize the long-term impacts of climate change, solid wastes and the urgency of adaptation and mitigation measures to be undertaken. And lastly, the participants will be encouraged to promote micro-scale entrepreneurship in their local governments. By the end of the program, a consolidated proceeding of the workshop will be provided.

6. Date and Venue of the Workshop

The workshop will be conducted in the following venues in different provinces:

Province	Venue	Date
Province 1	Biratnagar	23 Mangsir 2075